



UNIQUE
INSTITUTE OF MANAGEMENT

DTE Code: MB6188

EAGLE EDUCATION SOCIETY'S

UNIQUE INSTITUTE OF MANAGEMENT

(Approved by AICTE, New Delhi, Govt. of Maharashtra, Recognized by DTE Mumbai, Affiliated to Savitribai Phule Pune University)

(NAAC Accredited)

AISHE Code: C - 41940

Date: 14/7/2022

Internal Complaint Committee 2022-23 Minutes of Meeting

The meeting of the Internal Complaint Committee was held on 14.07.2022 at 05:00 p.m at Director's Cabin. All the members of the Internal Complaint Committee attended the meeting and had detailed discussions on the activities to be carried out for the academic year 2022-2023.

Following points were discussed in the meeting,

Agenda	Discussion
Consent form for complainant to be prepared	Prof. Bachchu Dey was assigned to prepare Consent form for complainant.
ICC to be functional during Vacation	The decision on whether ICC will be functional during vacation will be taken in consultation with the Management.
Complaint Drop box	A complaint Drop box must be placed in the office premises.
Mail Id for Register Complaint	For the complain to be registered mail Id is uniqueinstituteofmanagement@gmail.com
To discuss about the plan of ICC awareness program for the year 2022-23	The committee plan about the activities to be conducted for students for gender sensitization especially for the coming new batch.

The following Committee members were present for the meeting,

Sr.No.	Name of Members	Designation	Signature
1	Dr. Joe Lopez	Chairman	
2	Dr. Shardha Thakur	Teaching Representative	
3	Prof. Bachchu Dey	Teaching Representative	
4	Mr. Nageshwar Kondarle	Non Teaching Representative	
5	Mr. Shreyash Kamathe	Non Teaching Representative	



Director
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AISHE Code: C - 41940

Date: 13/5/2023

Internal Complaint Committee

2022-23

Minutes of Meeting

The meeting of the Internal Complaint Committee was held on 13.05.2023 at 04:00 p.m at Director's Cabin.

Following points were discussed in the meeting,

Agenda	Discussion
To read and confirm the minutes of the previous meeting.	Dr. Shardha Thakur read out previous minutes of meeting and no complaint is registered.
Any other matter with the permission of the chair.	The Committee also discussed about creation of awareness of ICC among staff and students.

The following Committee members were present for the meeting,

Sr.No.	Name of Members	Designation	Signature
1	Dr. Joe Lopez	Chairman	
2	Dr. Shardha Thakur	Teaching Representative	
3	Prof. Bachchu Dey	Teaching Representative	
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