YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Unique Institute of Management
• Name of the Head of the institution	Dr. Joe Lopez
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8888860724
• Mobile no	8411011998
• Registered e-mail	uniqueinstituteofmanagement@gmail.com
• Alternate e-mail	joe.lopez@rediffmail.com
• Address	Sr. No.36/C,Gokulnagar,katraj kondhwa Road,Katraj
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411046
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Savitribai Phule Pune University(SPPU)**
• Name of the IQAC Coordinator	**Amey Deshpande**
• Phone No.	**9765394310**
• Alternate phone No.	**8888860724**
• Mobile	**8411011998**
• IQAC e-mail address	**ameydeshpande21@gmail.com**
• Alternate Email address	**uniqueinstituteofmanagement@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.uimpune.org/pdf/AQAR_Yearly_Status_Report_2019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.uimpune.org

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.89**	**2018**	**16/08/2018**	**15/08/2023**

6.Date of Establishment of IQAC	**02/11/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MBA	Rajarshi Chatrapati Shahu Maharaj Shikshan Shulka Shishyavrutti Yojana(EBC	DBT	2020-2021	1239757
MBA	Tuition Fees and Examination Fees to OBC,SBC,VJNT students	DBT	2020-2021	9191344
MBA	Government of India Post Matric Scholarship	DBT	2020-2021	398000
MBA	Post Matric Tution Fee and Examination Fee (Freeship)	DBT	2020-2021	80000
MBA	Merit Cum Means Scholarship for professional And Technical Courses	DBT	2020-2021	25000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC encouraged faculty members to publish research papers in UGC Care/Scopus Index journals.Dedicate their more and more time on research. 2.Due pandemic it is hardly possible for physically attend the sessions for the students.But through various media platforms encouraged students to participate in the various events Online. 3.Faculty members also encouraged to write research papers and also to attempt post PG to appear for PET those who are interested in teaching field especially. 4.Though it is pandemic situation , IQAC facilitated preparation in placement activities. 5.Online Summer internship projects were provided to maximum students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of Seminars and Workshops on Various Topics for the students of the Institute	Seminars were conducted on Intellectual Property Rights, Online Interview Handling Techniques and Introduction to the Corporate World

13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
Internal Quality Assurance Cell	**12/06/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Not yet	**08/01/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**01**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**217**

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**36**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**140**

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year		**11**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year		**19**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**21,55,017**
4.3 Total number of computers on campus for academic purposes	**80**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute is affiliated with the Savitribai Phule Pune University (SPPU) and the syllabus designed by the University for the MBA programme is adopted by the Institute. The framework of ensuring effective curriculum delivery is linked with our institutional vision and mission. As the Institute's vision states about creating conducive environment for management education, the efforts have been made to create a favourable and competitive educational environment through a structured curriculum plan. The Institution has developed a well thought out and effectual

implementation of the curriculum through a well planned and documented process.

The Institute designs the academic calendar based on inputs from SPPU guidelines, governing body, industry experts and alumni. The curriculum academic committee prepares the academic calendar and the same has been sent for review to the corporate board and the alumni board of the institute. Corporate board and the alumni board of the institute review the academic calendar and suggest the changes, if any. After the suggestions by corporate board and alumni board of the institute, the changes are made by the curriculum academic committee which is finally approved by the governing body of the trust.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

UIM prepares its academic plan in the form of academic calendar in thebeginning of each semester. The academic plan is backed up by guidelines ofSPPU along with inputs from academic board, alumni board and industry experts.It incorporates all activities including examination, cocurricular andextension activities. The academic calendar is approved by Governing Body ofUIM ever time. The institute displays the academic calendar on the notice ofboard. Continuous Internal Evaluation (CIE) is mandatory requirement of SPPU and which is followed strictly at UIM. The CIE is planned initially indiscussion with all faculty members and finalized with the approval of theDirector. The same is been circulated amongst all faculty members forcommunicating to the students. The CIE pattern is informed to newly admittedstudents in their Induction program. This pattern is also discussed with thestudents in the class by respective subjective teachers. Action plan: CIEpattern at UIM includes various subject assignments, internal examination,online examination , project viva and presentations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

163

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response: As the institute is affiliated with SPPU and adheres to it's syllabus which includes subjects relevant to gender, environment, human values and professional ethics. Institute also keeps an eye on the overall development of the students academically as well as social ethical values. Following are the list of the subjects covering above aspects:-

Sr. No.

Name of Subject

Issues covered into MBA Curriculum

1

Legal Aspects of Business

Human values

2

Organization Behavior

Human values

3

Basics of Marketing

Environment

4

Operations and Supply Chain Management

Ethics and Environment

5

Strategic Management Ethics

Ethics ,Sustainability

6

Start up and New Venture Management

Environment

7

Contemporary Marketing Research

Environment

8

Project Finance

Environment

9

Employee Health & Safety Human Value

Human values, Environment

10

International Marketing

Environment

11

Inventory Management

Environment

12

Rural Marketing

Social Environment

13

Managing for Sustainability

Environment, Sustainability

14

Challenges and Opportunities in Operations Management

Human values, Ethics

15

Green Logistics and Supply Chains

Environment

Activities organized to support SPPU curriculum:

Green earth

Traffic day

Woman's day

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

138

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

217

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

38

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

No such programmes organized

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
257	**14**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Unique Institute of Management organized a Seminar on "Euphoria-Explore your potential-Women Empowerment through Image enhancement" The esteemed speakers for this Webinar were Chief Guest and Key Note Speaker- Mrs. Karuna Bajaj -Life Skills Coach/ Image Consultant and Mr. Clinton Mathanda- Human Resource Professional /Talent acquisition Specialist- Wipro The dignitaries of the Institute Dr. Manish Sinha(Managing Director), Adv. T.Patel(Dean), Dr. Joe Lopez (Director) and the staff members of the Institute were present to grace the occasion.

Dr. Joe Lopez welcomed the esteemed speakers and dignitaries of the

Institute for this event. He introduced the esteemed speakers and the event began with Keynote address of the Chief Guest and Key Note Speaker- Mrs. Karuna Bajaj who spoke about the essence of Women Empowerment through Image enhancement which is the need of the hour in this highly and challenging and changing business environment. Mr. Clinton Mathanda Sir highlighted about challenging roles in HR which could be taken by women wherein they could create a niche for themselves.

After all the esteemed speakers spoke there was a Q&A Session with all of them. Students gained a lot of knowledge from this webinar as they got a global perspective of IPR.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

We have conducted online lectures through Zoom and Webex apps

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

1

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

64

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An internal evaluation is an integral part of the teaching learning process.This evaluation is done through tests, assignments, project reports andinternal viva, attendance. This comprehensive internal evaluation is the totalresponsibility of teachers teaching MBA course in the institute. ComprehensiveConcurrent Evaluation (CCE) / Concurrent Internal Evaluation (CIE): 1. Thecourse teacher shall prepare the scheme of Comprehensive Concurrent Evaluation(Formative Assessment) before commencement of the term. The scheme of Comprehensive Concurrent Evaluation shall explicitly state the linkages of eachCCE with the Course Outcomes and define the targeted attainment levels for eachCO. 2. The Director / Head of the Department / designated academic authorityshall approve the scheme of Comprehensive Concurrent Evaluation with or withoutmodifications. 3. The course teacher shall display, on the notice board, the approved CCE scheme of the course and the same shall also be hosted on thewebsite, not later than the first week of the term. 4. Each CCE item shall beof minimum 25 marks. 5. For a 3 Credit Course there shall be a MINIMUM of threeCCE items. The final scores shall be converted to 50,using an average or besttwo out of three formula.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1.0 Preamble: The revised MBA Curriculum 2019 builds on the implementation of the Choice Based Credit System (CBCS) and Grading System initiated in the AY 2013. The curriculum takes the MBA programme to the next level in terms of implementing Outcome Based Education along with the Choice Based Credit System (CBCS) and Grading System.

2.0 Definitions:

2.1 Outcome Based Education:

2.1.1 Outcome Based Education (OBE) Approach: Outcomes are about performance, and this implies:

a) There must be a performer – the student (learner), not only the teacher

b) There must be something performable (thus demonstrable or assessable) to perform

c) The focus is on the performance, not the activity or task to be performed

2.1.2 Programme Educational Objectives (PEOs): Programme Educational Objectives are a set of broad futurefocused student performance outcomes that explicitly identify what students will be able to do with what they have learned, and what they will be like after they leave school and are living full and productive lives. Thus PEOs are what the programme is preparing graduates for in their career and professional life (to attain within a few years after graduation1).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.1.4 Programme Outcomes (POs): Programme Outcomes are a set of narrow statements that describes what students (learners) of the programme are expected to know and be able to perform or attain by the time of graduation.

2.1.5 Programme Specific Outcomes (PSOs): Programme Outcomes are a set of narrow statements that describes what students (learners) of a particular specialization of the programme are expected to know and be able to perform or attain by the time of graduation. PSOs are also a function of the various course combinations offered by the Institute.

2.1.6 Learning Outcomes: A learning outcome is what a student CAN DO as a result of a learning experience. It describes a specific task that he/she is able to perform at a given level of competence under a certain situation. The three broad types of learning outcomes are: a) Disciplinary knowledge and skills b) Generic skills c) Attitudes and values

2.1.7 Course Outcomes (COs): A set of specific statements that describes the complex performances a student should be capable of as a result of learning experiences within a course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

128

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/8UWDrN4FGkuZ9BAM9

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Tie Up with Savitribai Phule Pune University for Start Up & Innovation Cell

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1)Road Safety Drive :-

Unique Institute of Management organized a " Road Safety Drive " on 2/02/2021. This activity was carried out in the neighborhood community sensitizing the Students and Society about the awareness of 'Road Safety'. With the growing number of road accidents the need of the hour is to create awareness amongst citizens about road safety rules and precautionary measures to be taken while driving. Students of 'Unique Institute of Management' prepared display boards/charts and banners depicting precautionary measures to be taken while driving. Also they highlighted precautionary measures to be taken by pedestrians while walking. Few students gave a talk to the passerby's about Road Safety measures to be followed.

2)Tree Plantation Drive :-

Unique Institute of Management organized a " Tree Plantation Drive " on 1/9/2020. This activity was carried out in the neighborhood community sensitizing the Students and Society about the awareness of growing more trees in the locality so that an ecological balance can be maintained.Government permission was also taken for this purpose. Faculty Members and Students actively participated in this event showing their solidarity.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 The institution has adequate facilities for teaching-learning. viz., classrooms, laboratories, computing equipment, etc. Response: MBA department is well-furnished with adequate space is provided to the faculty members with the atmosphere conducive for regular interaction with the students who come for counselling, guidance and clarifications. Faculties are provided with individual desktop, internet for their routine work . Institute has ensured internet availability with wifi facility in the classrooms. Classrooms at UIM are well furnished, spacious and in comfortable sizes. Each classroom is supported by IT infrastructure with wifi facility, LAN connection, LCD projector. Classrooms are designed in such way to provide proper light and ventilation. The Library of UIM is enriched with the latest edition of text books, National & International journals. A separate Reading room for the students is also available to them, where they can access national newspapers, latest magazines. library is well equipped with the books to cater the needs of different specialization students . The institute has extremely well endowed, highly specialized, technically updated, fully furnished computer lab. Computer lab serves the needs of students to enhance the knowledge through 24 hrs internet connectivity and provides a cutting edge IT environment to the future managers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

UIM has ensured adequate facilities for students to engage themselves in sports activities, to maintain their fitness, to relieve their stress from academic activities. UIM has sufficient playground to play various sports activities. The institute has widen the scope of sports activities as indoor sports activity and outdoor sports activity. The objective of sports activities at UIM includes 1.To Build relationship with each other 2.To Learn team work for common goal 3.To gain self confidence 4.To relieve stress

5.To learn time management skills 6.To avoid risky adventures Facilities for Sports Activities: College has a playground to play many sports activities like basket ball, Football, Cricket, volley ball etc. The college has sufficient number of sport equipments and accessories. College has made provision of indoor games such as Table tennis, carom, chess etc. Though there is no separate space for yoga practice on the campus, the college conducts session for yoga and meditation in the seminar hall or at some convenient place. We encourage students to attend any demonstration or talk on yoga or health being conducted in our premises. Facilities for Cultural

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using Integrated Library Management System (ILMS) Response: In keeping with the vision and mission of the institute, the library has been established "to facilitate knowledge generation and its application through effective dissemination". The library acts as the main learning resource centre of the institute and provides services and facilities to meet the requirements of the institute's teaching, training, research and consultancy programmes. It is well stocked with a wide range of books, journals, newspapers, statistical year books, projects and periodicals. Unique Institute has recently installed library software named as "e-Granthalaya" which is helpful in keeping and maintaining records like catalogues, books, e-books, clippings, articles, reports, letters, pamphlets, serials publications etc. where we can download e-Journals, articles and access free database. The version of the e-Granthalaya Software is 3.0. Library is located at the 1st floor . Library has well staking section of 100 Sqm, spacious reading hall, digital library, literature and other amenities. Library has digital library. Students and faculty can get access to various databases like 5000 E-Journals, E-Books, NPTEL & other. YouTube Video Lectures, "Course Ware collections" for Various Subjects, Facility and more than Hundred Open Source Software for academic Access etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

266450

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

667

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi Response: UIM over last 8 years of its existence has established good IT infrastructure. The Institute provide its students with state of the art, good computer lab. Institution has 56 computers with internet enabled computers to serve the day-to-day computing needs of students as well as staff. This ensures the computer ratio of 1:6 as per AICTE. Budget for IT infrastructures is prepared by the Institute to enhance and update the facilities. Internet has a speed of 2 Mbps and all the campus is enabled with Wi-Fi facility to allow the students to access the internet. Institute has Tally software that ensures all processes within the institute are computerized and information is readily accessible to authorized users Computer configuration is better and frequently updated as and when required The Institute regularly upgrades both the software and the hardware facilities as per academic requirements. The computer lab is connected with LAN connection and it provides central access to students for printing. Firewall and Anti-virus software are upgraded regularly.. Licensed Copy Of Windows 7 Professional 64 Bit

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the

Institution	

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.41

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our Institute, Unique Institute of Management has been established in the year2009 to provide contemporary management education to the individuals to developtheir potential to become committed, dynamic and ethical professionals. Tosupport this cause, UIM has developed world class support facilities such aslibrary, computer lab, seminar hall and classrooms. It has also madearrangements of sports and cultural requirements. Maintaining and Utilizing ofCampus Infrastructure: UIM has defined procedure and systems for utilizationand regular maintenance of its academic and support facilities. Management hasassigned the responsibility to the registrar and director for utilization andmaintenance of academic support facilities. There is a standard procedure forutilization and maintenance of these facilities and which are being plannedsystematically and approved from the respective authorities.

Registrar isresponsible for utilization and maintenance of academic and support facilitieswhereas Director looks after academic facility utilization. Procedure of utilization: There is a standard procedure for the utilization of academic andsupport facilities in the institute. Requirement for the utilization ofacademic related facilities are being noted in the register. This is beingreviewed by the director and further directions are being noted. Library andcomputer labs have defined their rules and regulations for the utilization ofthe facilities such as books and computer lab to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

61

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	www.uimpune.org
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

32

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All such committess and councils are established

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registration of Alumi Association is in process

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Decentralization The institution has a mechanism of providing operationalautonomy to various functionaries in order to ensure a decentralized system toensure that the system operates eficiantly. 1)Director Level: Director is themember secretary of the governing body. The Director, in consultation with theTeachers, nominates different committees for planning and implementation ofdifferent academic, student administration and related policies. All academicand operational policies are based on the unanimous decision of the governing body. 2)Faculty Level: Faculty members are given representation in variouscommittees/cells nominated by the Director and in other various committees.Every year, the composition of different committees is changed to ensure auniform exposure of duties for academic and professional development of facultymembers. At our Institute following are the different subcommittees which have been nominated: • Admission Committee • Student disciplinary subcommittee •Committee for games and sports • Canteen Committee • Journal and publicationCommittee • Cultural Committee • Internal Complaints Committee • Counsellingand Career Guidance and Placement Unit • Grievance Redressal Cell • Websitecommittee • •Anti Ragging Committee 3) Student level One of the interested students is the member of governing body. Students are empowered to playimportant

role in different activities. Functioning of different secretaries ofstudents union (listed below) further reinforces decentralization.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Leadership is developing the interpersonal skills and helping students thrive in competitive environments. •Students get access to a support system (Mentors) during the crucial stages of their academic, professional andintellectual development. • Students get an insider's perspective on navigating your career in the right channel.• Students get an exposure to diverse academic and professional perspectives, and experiences in variousfields. • The mentees get a direct access to powerful resources within your major or profession. • The mentors lay the foundation for the students to reach greater heights in their professional lives Thereby contributing tolasting personal and professional relationship.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Development:

1. Curriculum Development:-Unique Institute of Managementaffiliated to Svaitribai Phule PuneUniversity (SPPU) and conducts the university syllabus under the MBAprogramme. As per the norms ofuniversity the syllabus gets revisedevery three years at the university level by academic council andrepresentations from Industry.

2. Teaching and Learning:

• To increase practical knowledgestudents are explored to educationaltour and Industrial visits planned bythe Institute. • Support to studentsfor team study and learning. •Presentation and assignments are givento students on subject related topics.• Subject Quiz Contest is taken toprepare them systematically for study.

3. Examination and Evaluation:

With the revised 2019 syllabus of theuniversity the examination andevaluation pattern is explained asbelow. Comprehensive oncurrent Evaluation (CCE) Class Test Open BookTest Written Home Assignment IndepthVivaVoce Case Study Caselet SituationAnalysis Field Visit / Study tour andreport of the same Small Group Project Internal VivaVoce Role Play Online ExamSimulation Exercises End SemesterEvaluation (ESE)

4. Library, ICT and PhysicalInfrastructure / Instrumentation:

During the last academic year uniqueinstitute of management has undertakenrevamping of its infrastructuralfacilities in view of hanging needs inthe management education. Classrooms atUIM are well furnished, spacious and incomfortable sizes. Each classroom issupported by IT infrastructure withwifi , internet (32MBPS) LAN, LCD.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Decentralization The institution has a mechanism of providing operationalautonomy to various functionaries in order to ensure a decentralized system toensure that the system operates eficiantly.

1) Director Level: Director is themember secretary of the governing body. The Director, in consultation with theTeachers, nominates

different committees for planning and implementation ofdifferent academic, student administration and related policies. All academicand operational policies are based on the unanimous decision of the governing body.

2) Faculty Level: Faculty members are given representation in variouscommittees/cells nominated by the Director and in other various committees.Every year, the composition of different committees is changed to ensure auniform exposure of duties for academic and professional development of facultymembers. At our Institute following are the different subcommittees which have been nominated: • Admission Committee • Student disciplinary subcommittee •Committee for games and sports • Canteen Committee • Journal and publicationCommittee • Cultural Committee • Internal Complaints Committee • Counsellingand Career Guidance and Placement Unit • Grievance Redressal Cell • Websitecommittee • •Anti Ragging Committee

3) Student level One of the interestedstudents is the member of governing body. Students are empowered to playimportant role in different activities. Functioning of different secretaries ofstudents union (listed below) further reinforces decentralization.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures are provided

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal System provideed

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

UIM has an internal auditor who audits all the accounts yearly. There are noadverse comments on the accounts.The institute has echanisms for internal andexternal audit. Internal audit is carried out periodically. External audit iscarried out once in a year. External Auditor verifies all receipts expensesbills, payments of the Financial Year. • The internal audit is carried out bythe auditor appointed by the management. • Statutory auditors are alsoappointed who certify the financial statements in every financial year. Anexternal auditor is appointed by the Institute

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2 Patents in Process

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Various strategies are in place

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

We have conducted online sessions during the COVID period and the study material and other documents have been provided to the students in the online mode iteslf. The examinations have also been conducted in the online mode on a system developed by the Institute itself on the website of the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

We have conducted online sessions during the COVID period and the study material and other documents have been provided to the students in the online mode iteslf. The examinations have also been conducted in the online mode on a system developed by the Institute itself on the website of the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the	B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

No such initiative during the year

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Unique Institute of Management has been following the method of "Solid Waste Management" through composting . All the leaves of Plants and left over food of the College Canteen is disposed of through Composting. The following are the advantages of composting:

- **Compost has an abundance of nutrients and is suitable for a wide variety of end uses, such as landscaping, topsoil blending, and growth media.**
- **Compost has less nitrogen than biosolids from other stabilization processes, due to the loss of ammonia during composting. However, nitrogen in compost is released more slowly and is available to plants over a long period of time, which is more consistent with plant uptake needs.**
- **Well-composted sludge can meet the requirements for class A biosolids and can be sold to distributors and the public.**
- **Compost increases the water content and retention of sandy soils.**
- **Compost increases aeration and water infiltration of clay soils.**
- **Windrow and aerated static pile processes have the flexibility to handle changing feed characteristics and peak loads, require relatively simple mechanical equipment, and are simple to operate.**
- **In-vessel processes require relatively small areas and have the ability to control odors.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File]()

7.1.4 - Water conservation facilities available | **D. Any 1 of the above**

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

No such sessions conducted for the year

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees are sanitised

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute organizes various national festivals and birth/death anniversariesof great Indian Personalities at the Institute level Like:

- **Guru Pournima**
- **Ganesh Festival**
- **Gandhi Jyanati**
- **Teacher's Day**
- **Independence Day**
- **Republic Day**
- **Saviribai Phule Jayanti**
- **Teachers Day**
- **Ambedkar Jayanthi**
- **Martyrs Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Cultural program: Cultural program such as Holi Milan Samaroh, Id MilanSamaroh, Christmas gathering, and Karma Puja, Saraswati Puja are our bestpractice to generate brotherhood among the Management Students.

2. Support forthe Students: Students need moral and financial support is provided to thestudent whenever required.

3. Good Educational Practices Followed: 25 Studentsare entrusted to one teacher who is freely accessible to all the allottedstudents from the class for general guidance and for directing them to thespecific Cell or programme relevant to him/her. In addition, the Collegeprovides an individual teacher guardian to each student. The students andparents will approach the teacher guardian regularly.

This interaction helpsthe overall growth and development of students. The college faculty attempts todiagnose different types of learners. Examination is conducted to bifurcatedthe learners into Strong Average and Week learners. Accordingly Grooming andskill development classes are conducted.

4. Submission of Teaching Plans andCompletion Report: The lecturers submit lecture plans yearwise and/orsemesterwise giving due consideration to the syllabi, length of the chaptersand number of teaching days available. At the end of the semester, a completionreport is submitted.

5. Morning Reflection: To invoke the blessings of theAlmighty, each day begins with a morning reflection/prayer over the publicaddress system.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our vision to "create a world class and contemporary educational environmentthus enabling individuals to develop their potential o as to transform asglobal leaders as well as committed, dynamic and ethical professionals oftomorrow". Keeping in mind the vision of our Institute, we have planned numberof activities and all round academic and personality development of ourstudents As a part of this, a stated earlier, we have added a number of coursessuch as talley,six sigma, digital marketing, SAP etc State of the Artinfrastructure with various sports activities have been introduced. A beautifulGym has been started with all modern equipments ideal for the purpose We havealso offered a certified course of leadership development kaaping in mind ourvision as stated above. Training placement team is concentrating on overallpersonality development of the students. Guest lectures are

arranged fromprofessional people from outside who are experts in that particular field.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

We have taken a decision in a general body meeting to start Reserch and Develo:plment Cell (RDC).In the next year of the MBA course. The objectivesof RDC would be:

1) To inculcate research oriation amongst Faculty and Students.

2) To encourage Faculty and Students to take up AICTE / UGC Approved sponserd research projects.

3) Toencourage Faculty Members to file Patents.

4) Toencourage Faculty Members to right reserch papers for UGC Care Listed Journals / Peer-Reviewed Journals / Scopus Journal.

5)Toencourage Faculty Members to take up Ph.D Guide Ship.

The Institute desires toencourage Entrepreneurship amongst Students through various activites conducted by the Startup and Innovation Cell Started by the Institute.